

COLLAGE PRODUCTION SUPPORT

Heritage Portraits & Albums is seeking a Collage & Composite Design Specialist/Production Editing Assistant. Our company creates Heritage Albums for public safety organizations throughout the country. Your job would be to reach out to customers in a timely manner and design wall collages for public safety departments across the country. You would also be responsible for maintaining database changes and logging workflow/completion of projects.

Please visit our website to view samples of collages. Heritage-Albums.com. If you have any examples of your own work, those can be used to aid in verifying your fit for this role.

This is a part-time position (20 hrs/wk) with possible flexibility for less/more hours. You would work between 8 AM and 12 PM. This position requires basic computer knowledge and allows the opportunity to learn additional, specific computer skills.

SALARY:

\$11.70 - \$14.00 per hour

SCHEDULE:

4 hour shift

Day shift

Monday to Friday

Job is Based in Anniston, AL 36207

Reliably commute or planning to relocate before starting work (Required)

APPLICATION QUESTION(S):

What are you looking for from an employer, and would you be compatible with a work environment with room for growth (i.e. learning new skills, professionalism, and improving problem solving abilities)?

EXPERIENCE:

Graphic design: 1 year (Preferred)

Basic Computer Skills: 3 years (Required)

Work Location: In person

450 Dearmanville Rd, Anniston, AL 36207